

# ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/25/2019		2. CONTRACT NO. (If any) 89304019DEM000009		6. SHIP TO: a. NAME OF CONSIGNEE Office of River Protection	
3. ORDER NO. 89304019FEM400031		4. REQUISITION/REFERENCE NO. 19EM002343		b. STREET ADDRESS U.S. Department of Energy Office of River Protection P.O. Box 450 Richland WA 99352	
5. ISSUING OFFICE (Address correspondence to) Office of River Protection U.S. Department of Energy Office of River Protection P.O. Box 450 Richland WA 99352		c. CITY Richland		d. STATE WA	e. ZIP CODE 99352
7. TO: LISA BISESE		f. SHIP VIA			
a. NAME OF CONTRACTOR Street Legal Industries, Inc		8. TYPE OF ORDER			
b. COMPANY NAME		<input type="checkbox"/> a. PURCHASE REFERENCE YOUR: Proposal dtd 9/3/2019		<input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
c. STREET ADDRESS 102 JEFFERSON COURT		Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.			
d. CITY OAK RIDGE	e. STATE TN	f. ZIP CODE 37830			
9. ACCOUNTING AND APPROPRIATION DATA WTP Commissioning		10. REQUISITIONING OFFICE Office of River Protection			

11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input checked="" type="checkbox"/> d. WOMEN-OWNED <input checked="" type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input checked="" type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input checked="" type="checkbox"/> h. EDWOSB				12. F.O.B. POINT Destination	
13. PLACE OF a. INSPECTION Destination		b. ACCEPTANCE Destination		14. GOVERNMENT B/L NO.	
				15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 10/14/2020	
				16. DISCOUNT TERMS NET 30	

## 17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	The United States Department of Energy, Office of River Protection (ORP), requires Technical Support Services at the Hanford Site. This is a Time and Materials/Labor Hour task order for Operations and Training in support of ORP's Waste Treatment Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME OR for ORP						\$0.00
	b. STREET ADDRESS (or P.O. Box) U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 6017						
c. CITY Oak Ridge				d. STATE TN	e. ZIP CODE 37831	\$347,811.00	17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)

23. NAME (Typed)  
Shelby N. Schuller  
TITLE: CONTRACTING/ORDERING OFFICER

**ORDER FOR SUPPLIES OR SERVICES**  
**SCHEDULE - CONTINUATION**

PAGE NO  
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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER	CONTRACT NO.	ORDER NO.
09/25/2019	89304019DEM000009	89304019FEM400031

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Operations Division. This task order is approved under the IDIQ contract 89304019DEM000009 and the Small Business Administration (SBA) Office 8(a) Competitive Award Eligibility letter #1013/18/804090 dated 11/6/2018.  Fund: 01250 Appr Year: 2019 Allottee: 34 Report Entity: 421301 Object Class: 25102 Program: 1111669 Project: 0004625 WFO: 0000000 Local Use: 0000000 Period of Performance: 10/15/2019 to 10/14/2020					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

**ORP Performance Work Statement (PWS)**

**Date: September 26, 2019**

**Period of Performance: October 15, 2019 through October 14, 2020**

**Division – WTO/COD – WTP Startup Support**

**Title: ORP-COD Operations and Training Support**

**Revisions:**

	<b>Description of Change</b>
00	Original

**SCOPE OF WORK**

The Department of Energy (DOE) Office of River Protection requires operations, maintenance, and training programs oversight for the Waste Treatment and Immobilization Project (DOE-WTP) and Waste Treatment Operations - Commissioning, Maintenance and Operations Division (COD). Contractor shall provide **one full time (1,920 labor hours) Executive Consultant III General Support Services Contractor (GSSC)** to support the following scope:

- Oversight of operations procedure and procedure development programs to include the following:
  - Standard Operating Manuals;
  - Alarm Response Procedures;
  - Abnormal Operating Procedures; and
  - Emergency Operating Procedures.
- Oversight of contractor activities to prepare for and operate the WTP including:
  - Procedures are established;
  - Individuals are appropriately qualified;
  - Staffing is adequate and allocated appropriately; and
  - Systems can adequately support operations.
- Coordination of identified issues with ORP engineering, regulatory, and other support staff; and
- Assessment report and technical report writing.

Work shall be conducted at the Department of Energy – WTP Site located in the 200 East area of the Hanford Site located out or Richland, WA.

## **DELIVERABLES**

- Participation in weekly coordination meetings;
- Document oversight to identify compliance deviations and improvement opportunities that were observed in accordance with ORP management system procedures;
- Oversight of procedure program development as well as execution of operations procedures and philosophy;
- Participate on Integrated Project Teams (IPT) as requested;
- Perform physical inspection walkdowns of the plant to ensure proper care and custody of equipment and to ensure the equipment will support operations;
- Identify barriers to safe operations
- Identify adverse conditions and opportunities for improvement with contractor activities; and
- Perform and document program reviews.

Deliverables shall be accomplished in accordance with the directions provided by the COD Director. All deliverables will be processed through the COD Project Lead prior to internal and/or external publication and availability.

## **QUALIFICATION REQUIREMENTS**

- Experience directly interfacing with client senior management;
- Knowledge of program and project management practices, policies, and procedures;
- Excellent writing and communication skills;
- Experience supporting programs and projects with analysis, tracking, monitoring, assessment, review and coordination;
- Comprehensive, professional knowledge of engineering principles and fundamentals;
- A significant experience in MS Word, MS PowerPoint, MS Excel and other MS Office tools;
- The contractor shall maintain proficiencies in the following via periodic training:
  - HGET;
  - WTP Site access;
  - Computerized Maintenance Management System;
  - Smart Plant Foundation and Smart Plant for Operations;
  - WTP site qualifications including LO/TO; and
  - Radworker training at a level to allow full facility access once the training is required.
- Knowledge of the following DOE Orders/Standards
  - DOE O 422.1, Conduct of Operations;
  - DOE O 433.1B, Maintenance Management Program for DOE Nuclear Facilities; and
  - DOE O 426.2 Training, Qualification, and Certification Requirements
- Experience overseeing or performing operations, maintenance, training programs or processes in a nuclear facility; and
- Must be a U.S. Citizen.

Street Legal Contract – 89304019DEM000009  
Task Order – 89304019FEM400031  
ORP-COD Operations and Training Support

Reference Section J – Attachment 1 – IDIQ Schedule of Rates and Labor Category  
Qualifications, Hanford Site Technical Support Services Solicitation Contract

**QUALITY ASSURANCE REQUIREMENT:** All work performed under this task order must be in compliance with the requirements set by the ORP Quality Assurance Program Description ([MGT-PM-PL-04 R4](#)).

**Task Order: ORP-COD Operations and Training Support**

**SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

**B.1 TYPE OF TASK ORDER AND CLIN**

This is a TIME-AND-MATERIALS/LABOR HOUR task order issued under CLIN 00001.

**B.2 OBLIGATION OF FUNDS**

The ceiling amount of this task order is \$347,811.00.

The total amount of funds obligated to this contract is \$213,676.90, incrementally funded. Pursuant to Section I Clause FAR 52.232-22 entitled, *Limitation of Funds (APR 1984)*, the Contractor shall not incur any costs in excess of the amount obligated to this contract.

**B.3 AVAILABILITY OF APPROPRIATED FUNDS**

The duties and obligations of the DOE hereunder calling for the expenditure of appropriated funds shall be subject to the availability of funds appropriated by the U.S. Congress, which DOE may legally spend or obligate for such authorized purposes. Any work performed that exceeds funds obligated by task order and specific limitations identified in contract modifications without the written consent of the DOE Contracting Officer shall be at the Contractor's risk.

**B.4 OTHER DIRECT COSTS**

Travel costs for transportation, lodging, meals, and incidental expenses will be reimbursed only to the extent specified in Federal Acquisition Regulation (FAR) Subsection 31.205-46 Travel Costs.

Miscellaneous: Other related requirements not otherwise priced herein (Hanford-specific training, supplies, etc.) may be required in the performance of this contract. The contractor shall obtain advance Contracting Officer written approval prior to the incurrence of any such costs.

## **SECTION C - DESCRIPTION/SPECS/WORK STATEMENTS**

### **C.1 PERFORMANCE WORK STATEMENT**

The Contractor shall provide all resources as stated in the Performance Work Statement (PWS) (Pages 3-5), entitled *ORP-COD Operations and Training Support*.

## **SECTION D – PACKAGING AND MARKING**

### **D.1 DELIVERY POINT**

Deliveries, if applicable, for this task order shall be made f.o.b. destination to 2440 Stevens Center Place, Richland, WA 99354.

## **SECTION E – INSPECTION AND ACCEPTANCE**

### **E.1 INSPECTION AND ACCEPTANCE**

Reference Section E, clause E.3, *DOE-E-2001 INSPECTION AND ACCEPTANCE (OCT 2014)* of the base contract for inspection and acceptance.

## **SECTION F – DELIVERIES OR PERFORMANCE**

### **F.1 PERIOD OF PERFORMANCE**

The period of performance for this task order is October 15, 2019 through October 14, 2020.

### **F.2 PLACE OF PERFORMANCE**

The place of performance for this task order shall be: WTP Site located in the 200 East area of the Hanford Site located out or Richland, WA.

### **F.3 OFFICE SPACE**

For this task order, the Government will provide office space and cubicles at: 200 East Area, 2751 WTP Construction Site (T-1) building, Hanford Site. The office space will be equipped with computer(s) and phone(s) at the Government's expense.

## **SECTION G – CONTRACT ADMINISTRATION DATA**

### **G.1 TASK ORDER ADMINISTRATION**

Designated Contracting Officer:  
Shelby Nicole Schuller

Designated Task Order Contract Specialist:  
Isidro C. Chavez

Designated Contracting Officer's Representative:  
Larry Earley

Designated Task Order Technical Monitor  
Joseph Renevitz

### **G.2 SUBMISSION OF VOUCHERS FOR PAYMENT**

Reference Section G.7, *DOE-G-2005 BILLING INSTRUCTIONS – ALTERNATE I (OCT 2014) (FOR T&M/LABOR HOUR TASK ORDERS)* of base contract for submission of vouchers for payment instructions.

## **SECTION H – SPECIAL CONTRACT REQUIREMENTS**

All clauses flow down from base contract to awarded task order and are in full effect.

Below are referenced clauses specific to this task order:

- H.2 MODIFICATION AUTHORITY
- H.4 DOE-H-2032 ORDERING UNDER A MULTIPLE AWARD CONTRACT (OCT 2014) (REVISED)
- H.9 DISPUTES
- H.10, DOE-H-2033 ALTERNATIVE DISPUTE RESOLUTION (OCT 2014)
- H.11 DOE-H-2048 PUBLIC AFFAIRS – CONTRACTOR RELEASES OF INFORMATION (OCT 2014)
- H.15 SECURITY REQUIREMENTS
- H.16 DOE-H-2049 INSURANCE REQUIREMENTS (OCT 2014)
- H.19 ENVIRONMENTAL LAWS
- H.20 CONFIDENTIALITY OF INFORMATION
- H.21 PROHIBITION OF PERSONAL SERVICES
- H.22 WITHDRAWAL OF WORK
- H.25 CONTRACTOR TRAINING
- H.26 EXTRAORDINARY LEAVE
- H.27 INDEMNIFICATION



- H.28 DOE-H-2047 FEDERAL HOLIDAY AND OTHER CLOSURES (OCT 2014)  
(REVISED)
- H.29 ORP SPECIFIC ATTENDANCE DIRECTIVE FOR CONTRACTOR  
EMPLOYEES IN FEDERALLY OWNED FACILITIES
- H.36 DOE-H-2065 REPORTING OF FRAUD, WASTE, ABUSE, CORRUPTION, OR  
MISMANAGEMENT (OCT 2014)

## **SECTION I – CONTRACT CLAUSES**

All clauses flow down from base contract to awarded task order and are in full effect.

Below are referenced clauses specific to this task order:

- FAR 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)
- FAR 52.232-7 PAYMENTS UNDER TIME-AND-MATERIAL AND LABOR  
HOUR CONTRACTS (AUG 2012)
- FAR 52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR  
(APR 1994)
- FAR 52.232-22 LIMITATION OF FUNDS (APR 1984)
- FAR 52.232-33 PAYMENT BY ELECTRONIC FUNDS TRANSFER –  
CENTRAL CONTRACTOR REGISTRATION (JUL 2013)
- FAR 52.243-3 CHANGES – TIME-AND-MATERIAL OR LABOR HOURS  
(SEP 2000)
- FAR 52.249-2 TERMINATION FOR THE CONVENIENCE OF THE  
GOVERNMENT (FIXED-PRICE) (APR 2012)
- FAR 52.249-8 TERMINATION – (COST REIMBURSEMENT) – ALT IV  
(MAY 2004)
- DEAR 952.204-2 SECURITY REQUIREMENTS (AUG 2016)
- DEAR 952.204-77 COMPUTER SECURITY (AUG 2006)
- DEAR 952.209-72 ORGANIZATIONAL CONFLICT OF INTEREST (AUG 2009)
- DEAR 952.242-70 TECHNICAL DIRECTION (DEC 2000)

## **SECTION J – LIST OF ATTACHMENTS**

Attachment 1, Organizational Conflict of Interest Form

Attachment 2, Personal Conflict of Interest Form